

**Standard Registration Form**

**(Consulting Firms)**



**Standard Registration Form (Consulting Firms)**

**The Saudi Fund for Development**

**Operations Department**

**P.O. Box: 50483, Riyadh 11523**

**Tele. No. : +966-11-2794000**

**Fax No. : +966-11-4647450**

**E-Mail :** [**registration@sfd.gov.sa**](mailto:registration@sfd.gov.sa)

|  |  |  |
| --- | --- | --- |
| **01. Firms Name (Firm to be Registered)** | **Date (Day, Month, Year)** |  |
| **Year of Establishment** |  |
| **Country of Origin** |  |
| **P.O. Box Address** |  |
| **Telephone No.** |  |
| **Fax No.** |  |
| **E-Mail** |  |

**Type of Organization**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **1a. Affiliated Firms** | **Year Estab.** | **State or Country** | **Individual** | **Partnership** | **Corporation** | **Other** |
|  |  |  |  |  |  |  |
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**02. Name Other(s). Business Address(es), Telephone No., Cable Address, E-Mail, Fax No., Others or Partners to be connected**

**03. Former Firm Name (s), if any, and year established**

**04. Firm Ownership**

**05. Present Branch Office(s) & year established, Address, Telephone No., Cable Address, E-Mail, Fax No., Person in charge**

(Continue on additional page, if necessary)

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**06. Number of Personnel in your present organization(s) listed in 1 & 1a**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Architect** | **Civil & Structural Engineer** | **Electrical Engineer** | **Mechanical Engineer** | **Construction Management** | **Economists** | **Operating & Management Specialists** | **Programmer** | **Planer** |
|  |  |  |  |  |  |  |  |  |
| **Surveyors** | **Estimators** | **Inspectors** | **Technicians & Draftsmen** | **Administration & Clerical** | **Specification Writers** | **Agricultural Engineers** | **Others**  **(Specify)** | **Total** |
|  |  |  |  |  |  |  |  |  |

**07. Annual volume of gross fees (last 5 years) in US$**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Amount** | **Prime Consulting Firm** | **Associated & Joint Venture** | **Total** |
| **20** | **$** |  |  |  |
| **20** | **$** |  |  |  |
| **20** | **$** |  |  |  |
| **20** | **$** |  |  |  |
| **20** | **$** |  |  |  |
|  |  |  | **Total (US$)** | |

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**08. Largest projects handled by firm as prime consultants in major fields only. Show name of projects, Reference & engineer’s level of effort. Level of effort to be classified as follows: -**

**Class 1- Fee less than US$ 100,000**

**Class 2- Fee from US$ 100,000 to US$ 500,000**

**Class 3- Fee from US$ 500,000 to US$ 1,000,000**

**Class 4- Fee over US$ 1,000,000 or over 200**

**09. Annual value of consulting services (design & supervision) undertaken for each of the last five Years & projected for current year: -**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Current** | **20** | **20** | **20** | **20** | **20** |
| **Home** |  |  |  |  |  |  |
| **Abroad** |  |  |  |  |  |  |

**10. Approximate value of work in hand: -**

**11. Capital:**

**Authorized:**

**Issued:**

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**12. Partners, Directors, Officers, and key personnel of firm**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Title** | **Degrce(s)** | **Years with Firm** | **Year of Birth** |
|  |  |  |  |  |
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(And Curriculum Vitae showing experience, professional affiliation & language capacity)

(Continue on additional page, if necessary)

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**13. Field specification of permanent full-time staff** (check appropriate items)

**A. Agricultural & Natural Resources**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **A-01** Farm Mechanization |  |  | **A-08** Livestock |
|  | **A-02** Field & Horticultural Crop |  |  | **A-09** Marketing & Credit |
|  | **A-03** Fisheries |  |  | **A-10** River Regulation & Control |
|  | **A-04** Forestry & Forest Products |  |  | **A-11** Storage Facilities |
|  | **A-05** Irrigation & Flood Control |  |  | **A-12** |
|  | **A-06** Land & Water Feasibility Studies |  |  | **A-13** |
|  | **A-07** Land Recalculation & Soil Conservation |  |  | **A-14** |

**B. Transport**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **B-01** Airports & Air Transport |  |  | **B-08** Railroads |
|  | **B-02** Bridges |  |  | **B-09** River & Bus Transport |
|  | **B-03** Bust Transport Facilities |  |  | **B-10** River, Seaports & Harbors |
|  | **B-04** Highway & Road Transport |  |  | **B-11** Subways |
|  | **B-05** Pipelines |  |  | **B-12** Tunnels |
|  | **B-06** Public Transport |  |  | **B-13** |
|  | **B-07** Rapid Transit |  |  | **B-14** |

**C. Public Utilities & Related Field**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **C-01** Airports & Air Transport |  |  | **C-13** Nuclear Energy |
|  | **C-02** Cartography |  |  | **C-14** Parking Facilities |
|  | **C-03** Dams |  |  | **C-15** Power Stations |
|  | **C-04** Drainage |  |  | **C-16** Power Transmission & Distribution |
|  | **C-05** Electrical Installations |  |  | **C-17** Solid Waste Management |
|  | **C-06** Gas Installation & Transmission |  |  | **C-18** Buildings |
|  | **C-07** Heating, Ventilating, Air-condition |  |  | **C-19** Telecommunications |
|  | **C-08** Hospitals |  |  | **C-20** Wastewater Collection, Treatment & Disposal |
|  | **C-09** Housing |  |  | **C-21** Water Supply & Distribution Others |
|  | **C-10** Industrial Utilities |  |  | **C-22** |
|  | **C-11** Marine Terminal Facilities |  |  | **C-23** |
|  | **C-12** Mining |  |  | **C-24** |

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**D. Industrial**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **D-01** Agricultural Prod & Food Processing |  |  | **D-13** Metallurgical |
|  | **D-02** Bricks & Tilts |  |  | **D-14** Mineralogy |
|  | **D-03** Cement Works |  |  | **D-15** Non-ferrous Processing Units |
|  | **D-04** Ceramics |  |  | **D-16** Oil |
|  | **D-05** Chemical Plants (including Petro-cliemical, Fertilizers, Plastics) |  |  | **D-17** Pharmaceutical Plants |
|  | **D-06** Coal |  |  | **D-18** Pulp & Paper |
|  | **D-07** Fish Processing |  |  | **D-19** Rubber |
|  | **D-08** Foundries |  |  | **D-20** Steel & Iron Works |
|  | **D-09** Glass Plants |  |  | **D-21** Textiles |
|  | **D-10** Hides & Leather Processing |  |  | **D-22** Timber Processing |
|  | **D-11** Industrial Estates |  |  | **D-23** |
|  | **D-12** Materials Handling |  |  | **D-24** |

**E. Agriculture & Related Fields**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **E-01** Conservation |  |  | **E-05** Social & Low Cost Buildings |
|  | **E-02** Education facilities |  |  | **E-06** Urban Development and City Planning |
|  | **E-03** Factories & Buildings |  |  | **E-07** Zoo |
|  | **E-04** Parks |  |  | **E-08** |

**F. Economic Planning & Related Fields**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **F-01** Accounting and Auditing |  |  | **F-06** Foreign Trade |
|  | **F-02** Economic Impact Statements |  |  | **F-07** Marketing |
|  | **F-03** Economic Policy |  |  | **F-08** Organization & Management of Public and/or Private Enterprises |
|  | **F-04** Energy Conservation |  |  | **F-09** Regional Development |
|  | **F-05** Finance |  |  | **F-10** |

**G. Tourism**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **G-01** hotel Tourism |  |  | **G-03** |
|  | **G-02** Resort Development |  |  | **G-04** |

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**14. Types of Service** (Check appropriate field)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **A.** Advisory Services |  |  | **S.** | Resources Survey: |  |
| **B.** Aerial Photography |  |  |  | **S. 1** Rate Studies anti Appraisals |  |
| **C.** Architectural |  |  |  | **S.2** Sector Studies |  |
| **D.** Computer Services |  |  |  | **S.3** Soils Engineering, Foundation Engineering, & Design |  |
| **E.** Construction Management |  |  |  | **S.4** Supervision of Construction of Equipment Installation Contacts |  |
| **F.** Design of Machinery & Equipment |  |  |  | **S.5** Testing & Inspection |  |
| **G.** Economic Studies |  |  |  | **S.6** Topographical & Soil Surveys |  |
| **H.** Engineering Design. Estimating, Preparation of Contract Documents, Bid Evaluation |  |  |  | **S.7** Technical Feasibility Studies & Preliminary Engineering |  |
| **I.** Environmental Studies |  |  |  | **S.8** Traffic Studies |  |
| **J.** Industrial Process Engineering |  |  |  | **S.9** Value Analysis |  |
| **K.** Machine Processing of Engineering Data |  |  | Others (Specify) | |  |
| **L.** Management Studies |  |  |  | |  |
| **M.** Market Surveys |  |  |  | |  |
| **N.** Mineral Surveys, Photo Interpretation |  |  |  | |  |
| **O.** Mineral Exploration |  |  |  | |  |
| **P.** Oceanography |  |  |  | |  |
| **Q.** Planning Studies |  |  |  | |  |
| **R.** Project Management |  |  |  | |  |

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**15. Countries in which work performed within past 10 years** (Check Appropriate Countries)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Country** | **No. of Projects** | **Design** | **Supervision** |  | **Country** | **No. of Projects** | **Design** | **Supervision** |
| Afghanistan |  |  |  |  | Costa Rica |  |  |  |
| Albania |  |  |  |  | Cuba |  |  |  |
| Algeria |  |  |  |  | Cyprus |  |  |  |
| Argentina |  |  |  |  | Czechoslovakia |  |  |  |
| Australia |  |  |  |  | Denmark |  |  |  |
| Austria |  |  |  |  | Dominican Republic |  |  |  |
| Bahamas |  |  |  |  | Ecuador |  |  |  |
| Bahrain |  |  |  |  | Egypt |  |  |  |
| Bangladesh |  |  |  |  | El Salvador |  |  |  |
| Barbados |  |  |  |  | Equatorial Guinea |  |  |  |
| Belgium |  |  |  |  | Ethiopia |  |  |  |
| Benin (Bahomey) |  |  |  |  | Fiji |  |  |  |
| Bhutan |  |  |  |  | Finland |  |  |  |
| Bolivia |  |  |  |  | France |  |  |  |
| Botswana |  |  |  |  | Gabon |  |  |  |
| Brazil |  |  |  |  | Gambia (The) |  |  |  |
| Bulgaria |  |  |  |  | Germany |  |  |  |
| Burma |  |  |  |  | Ghana |  |  |  |
| Burundi |  |  |  |  | Greece |  |  |  |
| Byelorussian SSR |  |  |  |  | Greenland |  |  |  |
| Cameroon |  |  |  |  | Grenada |  |  |  |
| Canada |  |  |  |  | Guatemala |  |  |  |
| Central African Rep. |  |  |  |  | Guinea |  |  |  |
| Chad |  |  |  |  | Guinea |  |  |  |
| Chile |  |  |  |  | Guinea Bissau |  |  |  |
| China |  |  |  |  | Guyana |  |  |  |
| Colombia |  |  |  |  | Holy Sea |  |  |  |
| Congo (Peoples Republic of) |  |  |  |  | Honduras |  |  |  |

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| **Country** | **No. of Projects** | **Design** | **Supervision** |  | **Country** | **No. of Projects** | **Design** | **Supervision** |
| Iceland |  |  |  |  | Mauritania |  |  |  |
| India |  |  |  |  | Mexico |  |  |  |
| Indonesia |  |  |  |  | Monaco |  |  |  |
| Iran |  |  |  |  | Mongolia |  |  |  |
| Iraq |  |  |  |  | Morocco |  |  |  |
| Ireland |  |  |  |  | Nepal |  |  |  |
| Italy |  |  |  |  | Netherlands |  |  |  |
| Ivory Coast |  |  |  |  | New Zealand |  |  |  |
| Jamaica |  |  |  |  | Nicaragua |  |  |  |
| Japan |  |  |  |  | Niger |  |  |  |
| Jordan (The Hashemite Republic Of) |  |  |  |  | Nigeria |  |  |  |
| Kazakhstan |  |  |  |  | Norway |  |  |  |
| Kenya |  |  |  |  | Oman |  |  |  |
| Korea (Republic Of) |  |  |  |  | Panama |  |  |  |
| Kuwait |  |  |  |  | Papua New Guinea |  |  |  |
| Khymer Republic (Cambodia) |  |  |  |  | Paraguay |  |  |  |
| Kyrgyzstan |  |  |  |  | Peru |  |  |  |
| Laos |  |  |  |  | Philippines |  |  |  |
| Lebanon |  |  |  |  | Poland |  |  |  |
| Lesotho |  |  |  |  | Portugal |  |  |  |
| Liberia |  |  |  |  | Qatar |  |  |  |
| Libya |  |  |  |  | Romania |  |  |  |
| Liechtenstein |  |  |  |  | Rwanda |  |  |  |
| Luxembourg |  |  |  |  | San Marion |  |  |  |
| Madagascar |  |  |  |  | Saudi Arabia |  |  |  |
| Malawi |  |  |  |  | Senegal |  |  |  |
| Malaysia |  |  |  |  | Sierra Leone |  |  |  |
| Maldives |  |  |  |  | Solon on Islands |  |  |  |
| Malta |  |  |  |  | Somalia (Democratic Republic of) |  |  |  |

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| **Country** | **No. of Projects** | **Design** | **Supervision** |  | **Country** | **No. of Projects** | **Design** | **Supervision** |
| Spain |  |  |  |  | Zambia |  |  |  |
| Sri Lanka (Ceylon) |  |  |  |  | Zimbabwe |  |  |  |
| Sudan |  |  |  |  | Others (Specify) |  |  |  |
| Swaziland |  |  |  |  |  |  |  |  |
| Sweden |  |  |  |  |  |  |  |  |
| Syria |  |  |  |  |  |  |  |  |
| Tajikistan |  |  |  |  |  |  |  |  |
| Tanzania |  |  |  |  |  |  |  |  |
| Thailand |  |  |  |  |  |  |  |  |
| Togo |  |  |  |  |  |  |  |  |
| Trinidad and Tobago |  |  |  |  |  |  |  |  |
| Tunisia |  |  |  |  |  |  |  |  |
| Turkmenistan |  |  |  |  |  |  |  |  |
| Turkey |  |  |  |  |  |  |  |  |
| Uganda |  |  |  |  |  |  |  |  |
| Ukrainian SSR |  |  |  |  |  |  |  |  |
| Russia |  |  |  |  |  |  |  |  |
| Commonwealth of Independent States |  |  |  |  |  |  |  |  |
| United Arab Emirates |  |  |  |  |  |  |  |  |
| United Kingdom (UK) |  |  |  |  |  |  |  |  |
| United States of America |  |  |  |  |  |  |  |  |
| New Zealand |  |  |  |  |  |  |  |  |
| Uper Volta (Burkina Faso) |  |  |  |  |  |  |  |  |
| Uruguay |  |  |  |  |  |  |  |  |
| Uzbekistan |  |  |  |  |  |  |  |  |
| Venezuela |  |  |  |  |  |  |  |  |
| Vietnam (Republic of) |  |  |  |  |  |  |  |  |
| Western Samoa |  |  |  |  |  |  |  |  |
| Yemen Republic |  |  |  |  |  |  |  |  |

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**16. Narrative Description of Firm**

**As of this date** **the foregoing is a true statement of facts**

**Name of firm submitting questionnaire**

**Typed name and title of person signing** **Signature**

(Continue on additional page, if necessary)

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**17. Typical projects for which consultant services have been furnished during past five years**

(Reference sheets may be submitted for as many projects as desired. Sheets should include at least one project in each field of specialization checked in Item 10 and each type of service checked in Item 11)

**Name of overall project:**

**Location of overall**

**Project:**

**Engineer level of efforts:**

(For classifications see Section 8)

**Owner’s name and address:**

**Year Firm’s services completed (indicate, if estimated or actual):**

**Associated firms:**

**Description of project**

**Description of services Firm provided**

**List all fields of experience (by symbols from Item 10) for associated aspects of overall project**

**List all types of services (by symbols from Item 10) for associated aspects or overall project**

(Firm may submit as many pages as necessary)