



**Ministry of Works  
The Government of Antigua and Barbuda.**

**INVITATION TO TENDER**  
**(CONSULTANCY SERVICES)**

**University of the West Indies Five Islands Campus Expansion Project  
(UWIFICEP).**

**Education Sector**

**Consulting Services for the Design and Supervision of the University of the West  
Indies Five Islands Campus Expansion Project (UWIFICEP).**

**Mode of Financing: Loan Financing.**

**Financing No. 001**

**Contract/Bid No.: RFP# 001**

The Government of Antigua and Barbuda has received financing from the Saudi Fund for Development (SFD) toward the cost of the University of the West Indies Five Islands Campus Expansion Project, and it intends to apply part of the proceeds toward payments under the contract for Consulting Services for the Design and Supervision of the project.

The objective of the assignment is to prepare all detailed designs, procurement of civil works contractor, supervision and monitoring of physical progress, quality and the financial status of the construction works with the objective of ensuring that the works are completed on time, meeting the engineering specifications, and the social, environmental and infrastructure (road) standards.

The services are expected to cover a three-year period (36 months) from the commencement date. It comprises 12 months of review of design, preparation of the tender dossier, procurement procedures and evaluation of bids, and 24 months construction supervision period. The defect liability phase is estimated to be 6 to 12 months post-construction.

The civil works consists of all necessary infrastructure provisions and services required to support the build-out of Phase 1, in the first instance, with subsequent proposed plans for Phases 2 and 3 of the University of the West Indies Five Island Campus expansion.

## **Consulting Services for the Design and Supervision of the University of the West Indies Five Islands Campus Expansion Project (UWIFICEP) cont'd.**

The Ministry of Works through Project Implementation Unit (PIU) now invites eligible consultants to indicate their interest in providing the required services. Interested Consultants should provide information demonstrating that they are fully qualified; have required qualifications and relevant experience to perform the consulting services. The selection criteria of the consultants will be based on the following:

- Organizational structure showing key departments to perform the required design review, quality control and supervision services.
- The candidate has provided design consultancy services for at least two to five contracts/projects in similar magnitude and project type within the last 25 years. Supervision services to have included design review.
- The candidate to have at least 12 permanent staff working for the candidate in fields related to the contract (Supervision/Management of Works / Design).
- The average annual turnover of the candidate for the last five years must be at least 0.6 to 1.5 million USD.

Consultants may associate with other firms to form a joint venture or sub consultancy to enhance their qualifications. The proposal must clearly indicate the type of intended association as joint venture or sub consultancy and the lead firm in the Request for Proposal (RFP).

The duration of the invitation for the tender period will be forty-five (45 days). A consultant will be selected in accordance with the Quality and Cost Based Selection with the procedures set out in the Guidelines for the Use of Consultants under The Saudi Fund for Development Financing. Consultants may express interest in the forms of association, validated by an agreement among members of the association which clearly specifies the type of association, i.e., a joint-venture, intermediate forms of association, or sub consultancy. International companies are invited to apply; preference will be given to Saudi companies which partner or otherwise collaborate with duly registered local firm(s).

Interested consultants/firms may obtain further information at the address below during the hours of 8:30a.m. - 4:30 p.m. Mondays to Thursdays and 8:30 a.m. -3:00 p.m. on Fridays.

Attention: Colin John Jenkins (Mr.), Project Coordinator,  
Project Implementation Unit (PIU),  
Ministry of Works.

Address: Friars Hill Road, St. John, Antigua.

Alternatively, a request for the full REQUEST FOR PROPOSAL (RFP) can be sent to the PIU's Project Coordinator by email: [Colin.Jenkins@ab.gov.ag](mailto:Colin.Jenkins@ab.gov.ag).

Submission of Proposals, in English (one original plus one copy both Technical and Financial proposals, and softcopy on Excel in USD/flash drive for Financial Proposal), in a sealed envelope clearly marked "Proposal for Consulting Services for the University of the West Indies Five Islands Campus Expansion Project" ("Do not open" to the outer sealed envelope), must be hand-delivered or by registered mail/ courier to the address indicated below not later than the 15<sup>th</sup> of December, 2023 at 12pm local time.

Attention: Project Implementation Unit (PIU),  
The Ministry of Works

Address: Friars Hill Road, St. John, Antigua, and Barbuda.

**End.**